



Minutes of the Board Meeting

Held at the Gwithian Church Hall

On Wednesday 13th July 2016 at 7pm

Present :

Directors

Mr Richard Rogers (Chair)	RR
Mrs Cathy Woolcock	CW
Mr Nicolas Herian	NH
Mrs Diana Hall	DH
Mrs Rosemary Norman	RN
Mrs Jenny Tovey	JT

Minute Taker

Beckie Pascoe (Bluesky) BP

1. Apologies

Giles Eustice

2. Minutes of previous Meeting (7th March 2016) and Matters Arising

The minutes of the board meeting dated 7th March 2016 were agreed by all attending and signed by RR.

3. Update on banking including cheque signatory discussion

RR said there is £55k in the savings account and £33818.13 on the community fund. The recent funds from Churchtown Solar Farm is included.

RR to transfer all but £5k in to the saving's account.

RR proposed BP to become signatory on the cheques. Form ready to fill in. All agreed.

4. Policy for holding reserves

RR looked and read the Charity Commission recommendations, we do not have to have a reserves policy. RR proposed to keep a minimum of £5k in the reserves to cover costs. All agreed.

5. Review/decide on grant applications

Friends of Connor Downs School - £10,700

Representatives of the school were invited to discuss their application as the amount was for over £10,000

Tina Bartaby - year one teacher and Kristian Buxton Dean (Mr BD) - science teacher joined the meeting for this part only.

Mr BD described the detail of the equipment that is requested. At present there are only 6 pads, 15 laptops and out of date desk tops in the school. The application is to fund the purchase of 16 iPads. Discussions followed with the teachers and panel around length of life for the iPads and other equipment. The school will insure all the equipment. The extra iPads would allow there to be one between two children in each class. The teachers answered questions about the size of classes. The school has no additional funds to put towards this project.

RN asked if the school is an academy and asked if it was run as a business? Mr BD said it is an academy and being run as a business as a not for profit organisation. Discussions followed about the structure of the academy. CW asked if the school was linked to Aspire, it was confirmed it was but the equipment would just be used for Connor Downs school.

Mr BD explained that the 2 time lapse cameras were to be used for watching growth of nature.

CW asked where the funds come from for the Friends of Connor Downs school? This came from fetes, disco's etc.

Mr BD explained what a Raspberry Pi was and how they will be beneficial for teaching the children.

Mr BD and Tina Bartaby stated that although they looked in to other funding it was not particularly easy to access.

NH asked if they will look elsewhere if they do not get funds – the teachers said that the school would, but have not looked yet.

Discussions followed regarding publicity if they get the funding, the teachers said that the school will do what is required to promote the fund.

The teachers were thanked by the panel for attending and left the meeting at this point.

Discussions followed if the application fitted the charity's check list. CW said that she was surprised at how little ICT equipment they had at the school considering they are a large school with a large budget. There is a comparison to the grant given to Gwinear school.

RN said that she is concerned that it is not being matched.

CW stated that we are investing in the children and maybe it is suggested that they look at the Friends of Connor Downs School to fund some of the equipment.

RN proposes that we provide funding for the iPads and the cameras of £8000.

DH seconded it. All agreed.

BP to send a letter to the school with the offer and also say that if they wish to reapply for the further ICT funds in the future we would like evidence of a rolling program of replacing and up grading their equipment.

Wall Hall Committee- £2,750

This application is to divide current toilet cubicle in to two cubicles. CW said that in the articles we do not fund church buildings. Questions that arose from the panel:

Where does the rental income go as is not shown in the accounts?

Is there a new hall being built just down the road?

The Chapel is taking money from the hire of the hall therefore it is being run by a religious group.

RN suggested that a letter be sent requesting the following information:

Where does the income from the rent of the hall go to?

Clarity on their accounts - quote the 'who can apply?' - can they clarify how they think they qualify.

Can they confirm that the hall is a separate entity from the chapel and show this in some form on the finances?

RR said that if they can comply to the boards satisfaction that they are separate from the Chapel then in principle the board would agree to the grant.

RR proposed, All agreed in principle. RR to take the letter in person.

Gwithian Residents Association - £9,500

RR went through the application and explained what is required. RR explained that the hall is owned by the church but local residents can use it free of charge. Electricity is paid for by a meter. Same issues apply to this application as on the Wall Hall application. Again questions arose from the panel:

Who owns the property, and who would own the asset?

(Jenny Tovey left meeting at this point)

Need clarification as to where the rental income goes for the hall - is it for the expense of running the hall?

May need a management committee to be set up.

Will the residents association put any money in towards the application?

Where will any future rental income go?

Again all agreed in principle and we will revisit the application via email on the response to similar letter as before being sent.

CW - if both applications can not be awarded then maybe we should re clarify with the Solicitor what we can do.

CW to email Jessica with these issues prior to contacting the applications.

(RN left the meeting at this point)

6. Update of previous grants awarded

BP updated the panel of where things stood with previous awards. All end of grant forms received apart from Pen Tye Christmas Lights has been chased.

Gwithian Christmas Lights – need receipts for rest of fund money not accounted for of £181.20

Bees on the Green – 2nd application for bee keeper courses, amended amount required to £400 rather than £800, BP asked if end of grant form needs completing for this 2nd application, it was decided it was.

Connor Downs School Cedar Lodge – to contact the school and request what marketing they did to promote the charity's funding.

7. Marketing

Stickers - BP to do a design to say 'Funded by GGSCF' and get costs.

8. Approval of invoices

Invoices were approved for payment.

9. Public Liability Insurance

BP informed the panel that this was in place.

10. Advisory Consultants

RR sent an email to all of the advisory. Andy Bought wanted to step down. No reply from Rob Burrows and Tyrone Holmes. BP to take names off website.

RR to forward the emails to BP for information.

11. Long term strategy for the fund

A long term strategy is not currently required. All agreed.

12. AOB

CW to have access to the GGSCF Dropbox folder, BP to send invite.

Boslaise wish to use the charity as a case study for their website – BP to let them know that it is fine.

NH asked if the GGSCF logo is displayed in the Bluesky office. BP to look in to if it is required by law as they are the registered office.

DH gave vote of thanks to chairman.

RR advised that he will be away from August to 9th February.

13. Date of next meeting: 22nd February 2017 – Hall for Gwinear.
Meeting closed at 21.10



22.2.17