

## BOARD MEETING

Wednesday 11<sup>th</sup> July 2018 at 7.30pm

Held at the Gwithian Church Hall

**Directors:** Richard Rogers (Chair), Cathy Woolcock, Nicolas Herian,  
Diana Hall, Rosemarie Norman, Jenny Tovey and Janet McEwan

**In attendance:** Kerry Horner (Administrator)

**Apologies:** All directors were present.

Item	Decision	Action
1.	<p><b>1.1 Minutes of the Previous Meeting</b> The minutes of previous meeting held 23 May 2017, copies of which were circulated, were approved and signed as a correct record after amending 6.4 RR spoke about ensuring the fund last for more than 25 years not CW.</p> <p><b>1.2 Matters Arising</b> Item 6.2: GDPR privacy notice to be added to website and application forms. Item 6.3: Insurance renewal to be managed in 2019. Item 6.4: CW and DH approached Connor Downs and Gwinear schools regarding future projects. Post codes are being checked to identify secondary areas. Item 6.5: RR to distribute completed folders for directors which includes copies of the articles and dates of meetings. Item 3: Articles of Association have been updated by RR.</p>	CW/KH
2.	<p><b>Update on Banking</b></p> <p>Current account balance: £490.50; expenditure: £10 hall hire; £321 insurance; £392.40 sail flags; £220 administrator; £4152 light bulbs. Active saver balance £99,572.16. Reawla Park is due at £21,500. Hope Park has been invoiced late, money to be paid on next run of payments. Balance remaining £78072.16.</p>	
3.	<p><b>Appointment of New Administrator</b></p> <p>A new administrator has been appointed on a self employed basis with flexible hours. Review of hours to be considered.</p>	RR
4.	<p><b>Director's Annual Confirmation</b></p> <p>The Directors confirmed, signed and dated that they have acquainted themselves with the Charities Commission's and Company House latest requirements</p>	

## 5. Approval of Invoices

Directors approved the following invoices: Stationery supplies £55.93 for items ink at £45.94 and paper at £9.99.

## 6. AOB

### 6.1 Chairman

The chairman advised he is standing down as chairman but will remain as a director and continue to take responsibilities for the charities commission and companies house. The directors agreed to discuss shared responsibilities and chairmanship in December. All

### 6.2 Light Bulb Distribution

Connor Downs Ladies Institute coffee morning 28 July at 10.30am. CW  
 Gwithian and Towans churches , RR to speak to church wardens. RR  
 Vintage rally 11 August. CW/JT  
 Gwinear school fare 20 July. CW/JT  
 CW to circulate list of events and dates to directors. CW

The directors thanked the chairman for all his hard work this year.

## 7. Grant Applications

### 7.1 Sandcastles Play Group

Application for £8,100 for painting building and solar panels. Alternative funding has been sourced for internal renovation. 15 children Sep 18, 20 children needed to make it sustainable. Children feed into Connor Downs, Kehelland and Bodriggy Schools. Sunday School own the building and do not have the funding for renovation. Sandcastles rent the property from the Sunday school at an inclusive rate of £3,800pa which is due to increase to cover increasing electricity costs which are currently £240pa. Heated with night storage heaters, there is capacity to install an alternative type of electric heating. Plans for solar panels to reduce electricity were submitted, if installed Sunday School would own the panels. Alternative premises are no longer viable. The directors advised that there is a conflict of interest as GGSCF cannot fund churches or councils. Directors also advised that using full capacity of roof space with 16 panels would give 3kw which is enough for lighting but not heating, in addition, periodic replacement of transformers at £1K each is required and feed in tariff is not as generous as it was.

**Recommendation:** As GGSCF cannot fund statutory or public sector organisations, CW proposed and JT seconded that, as a goodwill gesture to the longevity of the preschool, part of the application be granted at £3,500 for external painting and feather signs. All directors were in favour.

### 7.2 Friends of Connor Downs Academy

Application for a system to retrieve rain water and pump through pipes into plant growing area at £6,500. Tank is 10,000litres. The current system is 4 tanks at a total of 800 litres feeding off each other, water is moved by watering can. Additional produce grown to be sold to parents and used in class cooking. Water would not be potable. Friends have raised £500 towards the project. The tank would be built behind the outdoor classroom in a shaded area above ground. The size of the tank

was based on calculations, a lesser sized tank is £600 less.

**Recommendation:** JT proposed and DH seconded approval of the grant up to £6,500 for the water conservation project on the condition 3 quotes are received. All directors were in favour.

### 7.3 Gwinear Football Club

Application for £9,410 to replace 2 changing rooms and a referee changing area with showers and boiler room. There is no capital investment in the club. The club has a 25 year lease from the pub who own the land. Subs are £4pw. The directors were reassured that the showers would not be used as an illegal camp site supporting private enterprise and funds would be raised to service the boiler. Cornwall FA have supported the club in the past with goal posts, nets and footballs, the parish council is trying to help them although no funds have been received.

**Recommendation:** JT proposed and DH seconded approval of the grant the conditions that the club provides (i) evidence of the lease and (ii) 3 quotes are obtained for the works. All directors were in favour.

### 7.4 Leedstown School

Application for £45K for the renovation of an Elliot hut for a preschool facility and community use. £35K to come from school reserves, contingency plans would mean using all of the school reserves. Quote is exclusive of VAT as the school is able to reclaim VAT. The specification enables better thermal rating than a new build and provides approx 100 sq.mtrs for 25 children. Building specifications are required but not planning permission. The chairman explained that GGSCF cannot fund schools, however, the PTA could reapply on the schools behalf.

**Recommendation:** RN proposed and JT seconded refusal of the grant on the following grounds (i) the GGSCF cannot directly fund: *Statutory/Public Sector organisations such as health authorities, schools, hospitals, councils such as, town or district, or applications which replace a statutory service.* (ii) Leedstown is in the secondary area and there are currently enough grants in the primary area and (iii) the directors are not convinced about the feasibility of the project. All directors were in favour.

### 7.5 Hall for Gwinear

Application for £17,646.84 to replace double glazed hardwood windows, lead time January 19. Windows will conserve energy. No other funding has been sought. Historically grants have been reserved for pointing. An architect has been engaged to design the porch, funding for which has not been sought as yet.

*Conflict of interest DH left the room.*

**Recommendation:** The hall is very well utilised by the community. JT proposed and NH seconded approval of the grant on the conditions that (i) 3 quotes are obtained for the replacement windows and (ii) that on any future funding applications, proof is required that applications for funds have been sought from alternative organisations. All directors were in favour.

*DH returned.*

**7.6 Gwithian Residents Association**

Application for £12,869.05 for re-cycled non slip plastic boardwalks on three sections of The Green, to replace deteriorated current wooden ones which were chicken wired with individual boards being replaced periodically. New boards have a 25 year guarantee. The area is used by the community and many different schools. Owned and managed by parish council, who receive H&S funding. Natural England has no objection.

**Recommendation:** DH proposed and JT seconded approval of the grant on the conditions that written permission is obtained from the parish council that the council agree to its continued liability. 4 directors were in favour, 2 were against and 1 abstained. Approval granted.

**7.7 Press Release**

Directors agreed to a press release on the outcomes of the meeting.

RR

**8 Next Meeting:** 27 February 2019

The chairman thanked all those present for their attendance and the meeting closed at 22.35.

Signed ..... Date .....