



Gwinear-Gwithian Sustainable Community Fund
APPLICATION FORM

Name of organisation

--

Contact details

Title: Miss/Ms/Mrs/Mr (please circle)	Contact name:
Organisation address:	Correspondence Address (if different):
Postcode:	Postcode:
Position in organisation	
Daytime telephone number	
Mobile telephone number	
E-mail address	
Website or Social Media details	
How did you hear about this fund?	

About your organisation

Please describe the main activities of your organisation:	
When did your organisation start? (DDMMYY)	
Do you have a set of rules/constitution/governing document?	Yes/No
Do you have a sustainability/environmental policy?	Yes/No
Is your organisation a registered charity (if yes, number)?	Yes/No

About your project and the need

<p>Please write a brief description of your project for which you are seeking funding and how you identified the need. Please include the name of your project in your explanation:</p>

--	--

Project timescales (DDMMYY)

Start:

End:

Beneficiaries

Who will benefit from your project?	
Approximately how many people will benefit?	
How will people benefit from your project?	

Outcomes/Monitoring

What do you aim to have achieved by the end of the project for which you are seeking funding? Tell us how you will know if your project has been successful. Please be as specific as possible.

How much money are you applying for?	
Is this money for new work, or to continue funding existing work?	
Please provide a complete breakdown of TOTAL costs for your project, highlighting what you want the Fund money to be specifically spent towards and what you have already raised funds for. If you are requesting funding for more than one year please specify reasons, how much per year and for how many years.	
Please advise if you are VAT registered If you are VAT registered, please apply for the NET amount and reclaim your VAT Please advise your VAT Registration Number	

A) Total cost £ (inc. VAT) (That you are requesting from fund)	B) Total cost £ (inc. VAT) (Already funded/where from?)
C) Total cost of project(inc. VAT) (i.e. A+B) =	

We require two independent references in support of your applications please provide their names, occupation and contact details. **The two references must accompany this application form on submission.**

Referee 1 Name: Position: Address Tel Number: Email Address:	Referee 2 Name: Position: Address Tel Number: Email Address:
----------------------------------------------------------------------------------------	----------------------------------------------------------------------------------------

Checklist

This application will **ONLY** be considered if you enclose the following:

This application will ONLY be considered if you enclose the following:

- **A Scan or photocopy of your signed, up to date constitution/set of rules**
- **An copy of your latest accounts**
- **Two suitable signed references. The referees must be independent of your organisation but know its work well and know about the project for which you are requesting funds. Please do not provide a reference from a relative, friend, partner or another member of your group. The reference must include details on the following:**
 - **How the referee knows your organisation**
 - **Background information on the organisation**
 - **An outline of the proposed project funding is being requested**
 - **The beneficiaries & volunteers involved**

Data Protection Statement

This information will be stored electronically and will remain confidential to GGSCF. It will not be used for any other purpose without your agreement.

Signed :

Date :

Next Steps

Please take a copy of this completed form for your own records. We may ask you to refer to your application form during the application process and you will need to refer to it when filling out an end of grant report at the end of your project.

Please return this **original form** or email your application to info@ggscf.org.uk with the **copy of your constitution/set of rules, accounts** and **references** to:

Gwinear Gwithian Sustainable Community Fund
Kerry Horner – Administrator
c/o Flat 3 Moonrakers, Parc Owles, Carbis Bay, St Ives. TR26 2RE

If you have any queries regarding your application please contact us : email info@ggscf.org.uk