

BOARD MEETING

Wednesday 8 July 2020 at 7pm

Video Conference

Directors: Cathy Woolcock (Chair), Nicolas Herian, Jenny Tovey, and Janet McEwan

In attendance: Kerry Horner (Administrator)

Apologies: Rosemarie Norman and Diana Hall

Item	Minute	Action
1.	Declarations of Interest There were no declarations of interest in relation to agenda items.	
2.	Minutes of the Previous Meeting The minutes of previous meeting held 26 February 2020 copies of which were circulated, were approved will be signed as a correct record when directors meet.	
3.	Matters Arising No matters arising.	
4.	Administrators Report The administrators report July 2020 was circulated prior to the meeting: 4.1 A new director was approached but never responded to the chair, further recruitment is not possible during lockdown. 4.2 The acceptance of the annual report to be deferred to the AGM in September. 4.3 Better images were needed the A4 leaflet. 4.4 Directors received the email from Charles Hall regarding final funding agreed for the Hall for Gwinear. Directors agreed to transfer the remaining amount of £8,915.26 from £15K agreed grant. All directors were in favour. 4.5 KH to pass GGSCF plaque to CW for installation at Sandcastles Nursery.	KH
5.	Financial Update Financial accounts to date were circulated prior to the meeting. Balance at bank confirmed at £81,664.02, grant payments due at £8,915.26, therefore funds available at £72,748.76.	
6.	Solar Parks Schedule of Payments Agreement Professional advice was sought from Francis Clark accountants, who advised if directors wish to agree a fixed rate they can only be guided by the latest available ONS RPI rates at Jan 2.7% and May 1% for 2020. Directors agreed to contact Low Carbon and suggest 3 years at 2.5%. All directors were in favour. KH to draft a letter for the chair's approval.	KH

7. Grant Applications

7.1 Friends of Connor Downs Academy Replacement Windows – Helen James at 7.20pm

Application for £7,265.00 for replacement windows in 2 classrooms. The current windows allow water ingress which leads to mould on walls, lets cold in and heat out. The replacement windows would be more sustainable, efficient and improve the environment for pupils and staff. Directors asked why the academy selected the cheapest quote and if it was of best value. HJ stated they put the question to the trust's maintenance department who are happy with the workmanship of Newquay Plastics in their other schools. Installation has to be in the school holidays, preferably in the summer or October half term. Directors thanked HJ for attending the meeting and advised that GGSCF encourages further application from the parish for the benefit of community. HJ left at 19.32.

Recommendation: JT proposed and JM seconded approval of the grant as funds are being cut from education and there can be no better way to spend the money by supporting the heart of the community. It is hoped that as more is funded, GGSCF will become widely known within the parish for funding projects, directors do not want to see funds go out of the area. **All directors were in favour.**

7.2 Connor Downs and Gwinear WI Mobility Access – Jane Mills at 7.32pm

Application for £650 for the installation of a heavy duty concrete path to create wheelchair access to the mobility entrance/exit of the WI Hall. The gravel laid for drainage purposes when the new bus stop was installed stopped the original access to the ramps either side of the building. Directors noted there was no match funding on the application. JM stated the application was made just before lockdown and no attempt was made to match fund. JM confirmed the WI owns the land and there are toilet facilities. Directors asked if there was a case to prevent HGV/car parking and making the area more attractive. JM noted that since the bus stop was installed there has been more of a parking problem. Directors asked what type of surface it was and whether it was anti slip. JM reported the surface is C35 grade concrete mix for heavy traffic and their builder can advise on anti slip material. Directors thanked JM for attending the meeting and advised that GGSCF encourages further application from the parish for the benefit of community. JM left at 19.44

Recommendation: JT proposed and NH seconded to increase the fund application to £1,000.00 to ensure the surface will be anti slip and to improve the outside aesthetic of a good facility. **All directors were in favour.**

8. Sponsorship of Duchy College Student at Rosewarne

NH has met with Sarah Anthony, Team Leader for Conservation, Horticulture & Floristry at Duchy College Rosewarne. Directors discussed the two courses the college offers and agreed to fund a 2021/2022 course in Diploma in Land & Wildlife Management, Level 3 taken over two years at a cost of £11,356.00. The student's fees would be paid by the College invoicing GGSCF for three termly instalments per annum. The Diploma is the equivalent of 'A' levels. The course is full time and students spend three days at college and one day on work placement. The bursary to be advertised on the Duchy College Facebook page with GGSCF logo included and also at Duchy College presence at the Royal Cornwall Show. It would only be applicable to students over 19 as younger students are funded by the government.

Preference will be given depending on fulfilment GGSCF criteria based within the defined geographical area and will be advertised within the local community. **All directors were in favour.** NH will contact the Duchy College.

NH

9. **Global Issues Conference**

Tom Knight director of Growing Together Cornwall CIC has been in contact outlining plans to partner with the Duchy College Rosewarne to host a Global Issues Conference at the college for environmental and sustainable workshops and seminars. NH will contact the Duchy College for more information.

NH

10. **AOB.**

JM reported that Permaculture Course organised in March had to be postponed due to covid19. The programme was fully booked with a waiting list and will be rescheduled.

11. **Next Meetings:**

All meetings to be held at 7pm:
AGM: 9 September 2020 at Hall for Gwinear
Board Meeting: 24 February 2021

The chairman thanked all those present for their attendance and the meeting closed at 20.10.

Signed Date