

## BOARD MEETING

Minutes of the Board Meeting held Wednesday 28 June 2023  
After the AGM at the Hall for Gwinear

**Directors:** Cathy Woolcock (Chair), Jenny Tovey and David Simmons

**In Attendance:** Kerry Horner (Administrator)

**Apologies:** Diana Hall, Rosemarie Norman and Jane Richards

Item	Minute	Action
1.	<b>Declarations of Interest</b> JT Member of the Elizabeth Sampson playing field working party.	
2.	<b>Director Vacancies</b> There is 1 director vacancy. JT will approach a prospective director.	JT
3.	<b>Minutes of the Previous Meeting</b> CW Proposed and JT seconded the approval of the minutes of previous meeting held 8 February 2023 copies of which were circulated and were signed as a correct record. <b>All Directors were in favour.</b>	
4.	<b>Matters Arising</b> There were no matters arising.	
5.	<b>Financial Update</b> 5.1 Financial accounts to date were circulated prior to the meeting. Balance at bank confirmed at £112,173.31, unrestricted at £75,646.31. Churchtown Farm invoice to be raised at the beginning of July for £36,604.63.  5.2 Churchtown Farm 5MW and Hope Farm 7.2MW Solar Parks are invoiced on FiT tariffs. DS/JT briefly met with another prospective solar farm before the meeting, Lanyon 40MW informed directors only half of the site will be used as there is no storage capacity, it is expected Lanyon will state FiT payments no longer apply.  5.3 There have been issues with Barclays, the service has been disjointed and time consuming which has increased administration costs for the charity, a complaint has been raised. Barclays have confirmed all their requests are now completed and have granted £175.00 as compensation. <b>Directors advised</b> looking at CCLA as an alternative bank, it is a church charity who have a good customer service and good deposit rates.	KH
6.	<b>Administrators Report</b> <b>Directors received</b> the administrators report June 23: <b>6.1 Website Upgrade</b> The website was in need on an urgent update. Directors were asked to visit the development site and feedback to the administration prior to forthcoming live launch date.	ALL

## 6.2 Solar Parks Update

Schedule of Payments Agreement FiT RPI from 1 April 2023 at 13.4%. Churchtown July Invoice to be raised.

## 6.3 Awarded Grants Update:

- 6.3.1 Hall for Gwinear £15,000 match funded. Plaque distributed. Photos received. Awaiting end of grant form.
- 6.3.2 Breakfast/Mid morning snack Busy Bodies. £340.00 paid. Biscuit and healthy snack well received with children enjoying new fruit varieties. 23/24 request for £350.00.
- 6.3.3 Breaktime Fruit Connor Downs Academy. £852.00 paid. Provides each KS2 child with fruit at breaktime, any leftover fruit used by kitchen. 23/24 request for £1008.00.
- 6.3.4 Breakfast/Mid morning snack. Gwinear School. £350.00 paid. Breakfast numbers increased, plus school provided a Breakfast from Around the World week. 23/24 request for £350.00.

JT proposed and DS seconded the breakfast/breaktime provision be extended to 23/24. **All Directors were in favour.** Directors highlighted the 'Eat them to Defeat Them' advertising campaign sponsoring £1M for primary school children, DS will check Gwinear and Connor Downs have been included.

DS

- 6.3.5 Hayle Memory Café Special Sessions £745.00 paid. Grant acceptance form received. Funds transferred. End of Grant form awaited.
- 6.3.6 Gwinear Solar Panels. £36,527.00 ringfenced. Grant acceptance form awaited. Completion dates for Gwinear new build delayed to autumn 23. DS has raised his concerns with the local MP on the cost of the county build.

## 7. Grant Applications

### 7.1 Connor Downs Residents Association (CDRA) – Mary Tipton, Bev Fitzgerald-Bevington and Ian Horne at 6.30pm

Application for Elizabeth Sampson Playing Field Project Manager (ESPF) for £16,400. The ESPF was devolved to the Parish Council (PC) who own and maintain it in partnership with CDRA. It is a joint application with the PC working with CDRA for a Project Manager to survey successful playgrounds and source funding for the redevelopment of the ESPF. CDRA have estimates from 3 companies. Project manager costings based on Reawla playing field project, PC and CDRA match funded at £2K each. There is planning permission for 5 large estates. The ESPF is the only space in the area for young people to use, the last renovation was over 20 years ago, the area is old, rotten, dangerous and not fit for purpose. CDRA will work with young people on designing an intergenerational, safe and cohesive area for them and their younger siblings. There are increasing levels of anti social behaviour within the village, redirection is needed to stop early offending which is starting to evolve, Reawla did have the same problems which stopped once the playing field was renovated. CDRA will continue to source funding to move the project forward if the application is not successful. **Directors were concerned** the timeframe was not long enough to raise funds. Directors thanked CDRA for their application. The discussion ended at 18.52.

Recommendation: **Directors noted** ideally funds should be forthcoming from 106 house building fund, however, directors recognised the urgent need to move the project forward. CW proposed and DS seconded the approval of the grant with the following conditions: (i) The grant to be funded through CDRA to retain and

reimburse the project manager directly as GGSCF cannot fund the parish council (ii) GGSCF will not guarantee further funding. JT abstained, therefore, final vote for quoracy approved by email from DH on 29.06.23. **All Directors were in favour.**

### **7.2 CDRA – Mary Tipton, Bev Fitzgerald-Bevington and Ian Horne at 6.45pm**

Application for Newsletter Quarterly Print Run for £1,400 for 860 copies. Income fell during covid it is hoped income will rebuild to pay for future years.

Recommendation: Riviera Produce agreed to grant £1,400 to CDRA for the newsletter. CDRA thanked DS for his generosity. Administrator to forward DS details to CDRA. Directors thanked CDRA for their application. CDRA left at 18.56.

### **7.3 Friends of Connor Downs Academy (CDA) – Helen James and Tina Bartaby at 7pm**

Application for Early Years Foundation Stage (EYFS) Provision for £10,500. Aspire Head of Early Learning has identified improvements needed to fulfil their Trust's key priority to raise the standard of EYFS provision across all their Trust's schools. Connor Downs Academy does not qualify for fund contribution from Aspire and have therefore, declined Aspire's preferred contractor to save costs. Friends have raised £2K. Connor Downs EYFS have prioritized items which will most benefit the children and their learning environment and sourced items that will last outside long term using sustainable recycled plastic for decking, table, mud kitchen and benches. **Directors asked** if they had chosen what they need or had tried to keep costs down. TB reported they can justify their essential viable choices which can be developed to the individual needs of Connor Downs pupils. The school is oversubscribed for the 2<sup>nd</sup> year running with 30 pupil intake in September, Pupil Admission Number (PAN) is 30. **Directors suggested** using local tradesmen to build some equipment to keep cost down and invited CDA to Gwinear to view their outdoor area. **Directors commended** the school for their work. Directors thanked CDA for their application. CDA left at 19.11

Recommendation: Directors noted the use of recycled plastic is good for sustainability. CW proposed and JT seconded grant approval. **All directors were in favour.**

### **8. AOB.**

There were no further items for discussion.

### **9. Next Meetings at 5.30pm at the Hall for Gwinear:**

Board Meeting: 7 February 2024. AGM: 26 June 2024

The chairman thanked all those present for their attendance and the meeting closed at 19.40.

Signed ..... Date .....